

# Scrap-Tastic Customer Agreement Form

Customer Name \_\_\_\_\_

Phone \_\_\_\_\_ Best time to call: \_\_\_\_\_

E-mail \_\_\_\_\_

Read the following carefully, initialing each item and signing the Agreement in its entirety. By signing the agreement you accept and agree by the terms of this agreement. If you need to change anything, changes may be made per Becky Teichmiller and a new Customer Agreement may be made.

1. All items to be included in the scrapbook (photographs, memorabilia, etc.) are to be mounted using only those products labeled by reputable companies as "acid free", "archival quality", and/or "lignin free" (adhesives, papers, accents, pens, etc.). I understand any resulting damage from defective products is not the liability of Becky Teichmiller. *Initials:* \_\_\_\_\_
2. In the event photos and/or memorabilia provided are damaged by fire, flood, earthquake, hurricane, tornado, or other unavoidable disaster (including, but not limited to theft or auto accident) while in Becky Teichmiller's possession, she is only liable for the cost of reprinting photos from negatives. In the event of irreplaceable photos or memorabilia are damaged, I (customer listed above) accept full responsibility for their loss, and agree not to hold Becky Teichmiller liable. *Initials:* \_\_\_\_\_
3. Photos and memorabilia will be mounted in the album using acid-free photo-safe adhesives that are essentially considered permanent. While it may be possible to remove photos, it is not recommended as damage to the photos will likely occur. Any items I do not want to be permanently mounted is indicated on the specific item/photo. *Initials:* \_\_\_\_\_
4. Photos and memorabilia specified for nonpermanent mounting will be placed in the album with photo-safe corners or in memorabilia pockets for safe removal at a later date. *Initials:* \_\_\_\_\_
5. Photos and memorabilia may be cut, cropped, trimmed or altered during the creative process unless I specify clearly which photos must not be altered. *Initials:* \_\_\_\_\_
6. Becky Teichmiller requires half payment at the time this contract and photos are submitted. Payments made with a personal check will require my project be held until the check clears the bank. *Initials:* \_\_\_\_\_
7. Any unused supplies purchased from Scrap-Tastic or submitted with photos will be returned with completed pages/album. *Initials:* \_\_\_\_\_
8. I understand that all efforts available will be made to insure satisfaction of a completed Album or page; but because I am requesting a CUSTOM, Individualized, Service, I (customer named above) understand that I cannot return a completed project for a refund. *Initials:* \_\_\_\_\_
9. All returned checks must be rectified with a "Money Order" within 7 days along with an additional \$35.00(per check) fee; or the check will be turned over for legal collection. Any legal costs will be at the customer's expense. *Initials:* \_\_\_\_\_

Please use an acid-free pen when writing on the back of photos.

By my signature below, I indicate my willingness to accept, abide and hire Becky Teichmiller of Scrap-Tastic, by the provisions contained herein.

Customer Signature:

\_\_\_\_\_ Date \_\_\_\_\_